



HEAD PAIN  
INSTITUTE

## Patient Information and Health Questionnaire

MR.  MS.  MISS  MRS.  DR.

TODAY'S DATE: \_\_\_\_\_

PATIENT NAME: \_\_\_\_\_  
First Middle Initial Last

AGE: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_  MALE  FEMALE

ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

SS#: \_\_\_\_\_ MARITAL STATUS:  SINGLE  MARRIED

DRIVERS LICENSE #/STATE \_\_\_\_\_  Copy of Drivers License\*

\*In accordance with the Federal Trade Commission's Red Flag regulations to protect your medical record and identity

EMERGENCY CONTACT PERSON (NAME AND PHONE #): \_\_\_\_\_

REFERRED BY: \_\_\_\_\_  DDS  MD  ENT  DC  OTHER

### REASON FOR THIS APPOINTMENT:

FACE PAIN  JAW PAIN  HEADACHES  FATIGUE/BREATHING CONCERNS  OTHER: \_\_\_\_\_

EMPLOYER NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/STATE/ZIP: \_\_\_\_\_

JOB TITLE: \_\_\_\_\_

PAYMENT TYPE:  INSURANCE  SELF-PAY  AUTO  WORKERS COMP.

HEALTH INSURANCE NAME: \_\_\_\_\_ POLICY/GROUP #: \_\_\_\_\_

Copy of health insurance card\*

\*In accordance with the Federal Trade Commission's Red Flag regulations to protect your medical record and identity

PRIMARY INSURED NAME/DATE OF BIRTH: \_\_\_\_\_

RELATIONSHIP TO PRIMARY INSURED:  SELF  SPOUSE  CHILD  OTHER: \_\_\_\_\_

WORKERS COMP.: INSURANCE NAME: \_\_\_\_\_

CASE MANAGER NAME AND CONTACT #: \_\_\_\_\_

CLAIM #: \_\_\_\_\_ DATE OF INJURY: \_\_\_\_\_

AUTO: DATE OF ACCIDENT: \_\_\_\_\_

ATTORNEY AND/OR AUTO INSURANCE NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ POLICY #: \_\_\_\_\_



# HEAD PAIN INSTITUTE

## WHAT ARE YOUR 3 CHIEF COMPLAINTS FOR WHICH YOU ARE SEEKING TREATMENT?

Please mark only 3 main complaints then rate your complaints for intensity on a scale of 0-10 with 0 being none and 10 being the worst.

- |  |   |
|--|---|
| <input type="checkbox"/> _____ Jaw Pain                                  | <input type="checkbox"/> _____ Ear Pain                           |
| <input type="checkbox"/> _____ Headache Pain                             | <input type="checkbox"/> _____ Pain when chewing                  |
| <input type="checkbox"/> _____ Facial Pain                               | <input type="checkbox"/> _____ Eye Pain                           |
| <input type="checkbox"/> _____ Throat Pain                               | <input type="checkbox"/> _____ Neck Pain                          |
| <input type="checkbox"/> _____ Tooth grinding                            | <input type="checkbox"/> _____ Limited ability to open mouth      |
| <input type="checkbox"/> _____ Jaw Joint Locking                         | <input type="checkbox"/> _____ Jaw Joint Noises                   |
| <input type="checkbox"/> _____ Dizziness                                 | <input type="checkbox"/> _____ Tinnitus (ringing in the ears)     |
| <input type="checkbox"/> _____ Kicking and jerking leg repeatedly        | <input type="checkbox"/> _____ Dry Mouth when waking              |
| <input type="checkbox"/> _____ Fatigue                                   | <input type="checkbox"/> _____ Difficulty falling asleep          |
| <input type="checkbox"/> _____ Repeated awakening                        | <input type="checkbox"/> _____ Feeling unrefreshed in the morning |
| <input type="checkbox"/> _____ Significant daytime drowsiness            | <input type="checkbox"/> _____ Frequent heavy snoring             |
| <input type="checkbox"/> _____ Told that "I stop breathing" during sleep | <input type="checkbox"/> _____ Unable to tolerate C-Pap           |

## MEDICAL HISTORY

TELL US YOUR MEDICAL STORY: \_\_\_\_\_

When did your condition first occur? \_\_\_\_\_

What do you believe is the cause of your pain or condition?

**Pick One:**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> AUTO ACCIDENT     | <input type="checkbox"/> MOTORCYCLE ACCIDENT | <input type="checkbox"/> WORK RELATED ACCIDENT |
| <input type="checkbox"/> ATHLETIC ENDEAVOR | <input type="checkbox"/> FIGHT               | <input type="checkbox"/> FALL                  |
| <input type="checkbox"/> UNKNOWN           | <input type="checkbox"/> ACCIDENT            | <input type="checkbox"/> ILLNESS               |
| <input type="checkbox"/> OTHER: _____      | <input type="checkbox"/> INJURY              |  |

Is there anything that makes your pain or discomfort worse? \_\_\_\_\_  
(Please describe)

Is there anything that makes your pain and discomfort better? \_\_\_\_\_  
(Please describe)

What other information is important to your pain or condition? \_\_\_\_\_  
(Please describe)

## ALLERGIC REACTIONS

Please list all medications and check or list the substances that have caused an ALLERGIC REACTION

- |                                       |                                       |                                       |                                       |                                       |
|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| <input type="checkbox"/> ANESTHETICS  | <input type="checkbox"/> IODINE       | <input type="checkbox"/> LATEX        | <input type="checkbox"/> METALS       | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ |                                       |

## CURRENT MEDICATIONS

Patient medication list attached

Please list all medications you are taking and the reason you take them. Include all over-the-counter medications, vitamins, herbs, etc.

Medication	Dosage	Reason for taking
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**PREVIOUS TREATMENTS/MEDICATIONS FOR THE CONDITION WE ARE EVALUATING**

Treatment and/or Medication	Doctor/Provider Name	Approximate Date of Treatment

**HEALTH AND MEDICAL HISTORY**

Have you ever had prior orthodontic treatments?  YES  NO

Are you currently pregnant?  YES  NO

Are you currently breastfeeding?  YES  NO

**SURGICAL HISTORY**

Have you had your wisdom teeth removed?  YES  NO

Have you ever had a root canal or any other tooth removal for this condition?  YES  NO

Have you ever had Jaw Joint Surgery?  YES  NO

Have you ever had Orthognathic Surgery?  YES  NO

Any other types of surgery? \_\_\_\_\_

**MEDICAL HISTORY**

Please check all that apply and leave all others blank, if there is anything not listed please indicate the information in the OTHER section.

**Allergy History**

- Allergy Skin Testing
- Allergen Desensitization
- Hay Fever

**Eye History**

- Cataract
- Visual Impairment
- Glaucoma

**Cardiac History**

- Congestive Heart Failure
- Heart Attack
- Rhythm Disorder
- Functional Murmur
- Mitral Valve Prolapse
- Angina Pectoris
- Prior MI
- Coronary Artery Disease
- Peripheral Vascular
- Hypertension

**ENT History**

- Adenoidectomy
- Tonsillectomy
- Turbinectomy

**Pulmonary History**

- Asthma
- COPD
- Bronchitis

**Gastrointestinal History**

- Hepatitis
- Acute Colitis
- Irritable Bowel Syndrome
- Esophageal Reflux
- Esophageal Ulcer
- Peptic Ulcer
- Chronic Reflux Esphagitis
- Esophagitis
- Esophageal Stricture
- Hiatal Hernia

**Cancer History**

- Cancer
- Chemotherapy
- Radiation Therapy

**Infectious Disease**

- Measles
- Chicken Pox
- Smallpox
- Diphtheria

**Trauma**

- Facial Injury
- Head Injury
- Neck Injury
- Mouth Injury

**Hematological History**

- Anemia
- Bleeding/Clotting
- Leukemia
- HIV



**MEDICAL HISTORY Cont.**

Please check all that apply and leave all others blank, if there is anything not listed please indicate the information in the OTHER section.

**Kidney/Bladder History**

- Prostate Disorders
- Renal Failure
- Stress Incontinence
- Urinary, Bladder Infections
- Kidney Stones
- Urinary Calculus

**Endocrine History**

- Diabetes Mellitus
- Thyroid Disorders
- Chronic Fatigue

**Neurological History**

- Epilepsy
- TIA
- Stroke Syndrome
- Multiple Sclerosis
- Depression
- Bipolar Disorder
- ADHD
- Migraine Headaches
- Vascular Headaches

**Musculoskeletal History**

- Osteoarthritis
- Arthritis
- Rheumatoid Arthritis
- Osteoporosis
- Fibromyalgia

**OTHER HISTORY ITEMS NOT LISTED:** \_\_\_\_\_  
\_\_\_\_\_

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**CURRENT SYMPTOMS**

**Systemic symptoms**

- Feeling tired or poorly
- Weight change
- Chills
- Fever

**Otolaryngial Symptoms**

- Mouth sores
- Difficulty swallowing (dysphagia)
- Difficulty chewing
- Dentures currently being worn
- Dentures improperly fitting

**Head symptoms**

- Headache
- Facial pain
- Sinus pain
- Tooth pain

**Musculoskeletal symptom**

- Joint pain, localized in the jaw (joint)
- Diffuse joint pains (arthralgias)
- Joint pain, localized
- Joint swelling, localized
- Muscle aches
- Muscle cramps
- Legs feel restless
- Other

**Neurological symptoms**

- Dizziness
- Vertigo
- Fainting (syncope)
- Motor disturbances
- Sensory disturbances
- Decreased concentrating ability

**Neck symptoms**

- Neck pain
- Neck stiffness
- Lump or swelling

**Cardiovascular**

- Chest pain or discomfort
- Palpitations
- Slow heart rate
- Leg pain with exercise
- Cold hands/feet

**Gastrointestinal**

- Appetite
- Heartburn
- Nausea
- Vomiting
- Abdominal pain
- Regurgitation
- Yellow skin/eyes (jaundice)
- Inability to pass gas
- Bowel movement frequency
- Diarrhea
- Unable to control passing gas
- Constipation
- Rectal Pain

**Endocrine**

- Temperature intolerance
- Excessive sweating
- Hot flashes
- Muscle weakness
- Sexual complaints
- Changes in body proportion
- Hair symptoms



**CURRENT SYMPTOMS Cont.** Please check all that apply and leave all others blank

**Psychological symptoms**

- Mood
- Energy level
- Behavior
- Sleep disturbances
- Neurological symptoms

**Skin symptoms**

- Pruritus
- Skin Lesions
- Rashes

**OTHER SYMPTOMS NOT LISTED:** \_\_\_\_\_  
 \_\_\_\_\_

**HEAD PAIN**

If you have different levels of headaches, the below refers to the worst headache as opposed to a daily tension-type headache.

Location L=Left R=Right B=Both	Recent	Chronic Over 6 months	Severity			Duration			Frequency		
			Mild	Mod	Severe	Min.	Hrs.	Days	Occasional	Frequent	Constant
L <input type="checkbox"/> R <input type="checkbox"/> B <input type="checkbox"/> Frontal (Forehead)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
L <input type="checkbox"/> R <input type="checkbox"/> B <input type="checkbox"/> Generalized	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
L <input type="checkbox"/> R <input type="checkbox"/> B <input type="checkbox"/> Parietal (Top of Head)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
L <input type="checkbox"/> R <input type="checkbox"/> B <input type="checkbox"/> Occipital (Back of Head)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
L <input type="checkbox"/> R <input type="checkbox"/> B <input type="checkbox"/> Temporal (Temple Area)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please check the appropriate boxes, if applicable.

**JAW PAIN**

- L  R  Jaw Pain when opening
- L  R  Jaw Pain when chewing
- L  R  Jaw Pain at rest

**JAW JOINT SOUNDS** (Clicking, Crunching, Popping)

- L  R  Jaw Sounds when opening
- L  R  Jaw Sounds when chewing
- L  R  Jaw Sounds at rest

**JAW LOCKING**

- Yes  No  Jaw Locks Closed
- Yes  No  Jaw Locks Open

**JAW JOINT SYMPTOMS**

- Yes  No  Teeth Clenching Day  Night
- Yes  No  Teeth Grinding Day  Night

**EYE RELATED CONDITIONS**

- Yes  No  Blurred Vision
- Yes  No  Double Vision
- Yes  No  Eye Pain

- Yes  No  Pain or pressure behind the eyes
- Yes  No  Extreme Sensitivity to light
- Yes  No  Wear Glasses or Contacts

**EAR RELATED CONDITIONS**

- L  R  Buzzing in the ears
- L  R  Ear congestion
- L  R  Ear pain
- L  R  Hearing Loss
- L  R  Itching or stuffiness in the ears

- L  R  Pain behind the ear
- L  R  Pain in front of the ear
- L  R  Recurrent ear infections
- L  R  Ringing in the ear (Tinnitus)

**MOUTH AND NOSE RELATED CONDITIONS**

- Yes  No  Dry Mouth
- Yes  No  Chronic sinusitis
- Yes  No  Frequent snoring

- Yes  No  Burning tongue
- Yes  No  Broken teeth
- Yes  No  Frequent biting of the cheek

**SLEEP CONDITIONS** Please select yes or no answers on your average sleep experience and/or what a sleep partner has told you

- Sleep Positions Side  Back  Stomach  Varies
- Average hours of sleep per night \_\_\_\_\_
- Is it easy to fall asleep? Yes  No
- Do you wake often during the night? Yes  No
- Gasping or Choking during sleep? Yes  No
- Stopped breathing during sleep? Yes  No
- Have you ever had a Sleep Study (PSG)? Yes  No
- Result was: \_\_\_\_\_



**Family History**

- Diabetes Mellitus
- Cancer
- Loss of Hearing
- Allergies
- Stroke
- Hypertension
- Asthma
- Heart Disease
- CAD – Coronary artery disease
- CHF – congestive heart failure
- Pulmonary Hypertension
- PVD – peripheral vascular disease
- Migraine Headache
- Cluster Headache
- Meniere's Disease
- Neurofibromatosis Type 1 (Recklinghausen's Disease)

**Social History**

- Life circumstance event
- Caffeine use
- Tobacco use
- Smoking cigarettes
- Alcohol
- Drug use
- Marijuana use
- Occupation \_\_\_\_\_

By signing below, I authorize the release of all examination findings and diagnosis, report and treatment plans, etc. to any referring or treating health care provider. I additionally authorize the release of any medical information to insurance companies, or for legal documentation to process claims. I understand that I am responsible for all charges incurred for my treatment regardless of insurance coverage.

PATIENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINTED PATIENT NAME: \_\_\_\_\_



Patient Name: \_\_\_\_\_

Date: \_\_\_\_\_

**How likely are you to doze off or fall asleep in the following situations?**

Check one in each row:

	0 No chance of dozing	1 Slight chance of dozing	2 Moderate Chance of dozing	3 High chance of dozing
<u>Sitting and reading</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Watching TV</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Sitting inactive in public place (ex. theater)</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>As a passenger in a car for an hour without a break</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Lying down to rest In the afternoon when circumstances permit</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Sitting and talking to someone</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Sitting quietly after a lunch without alcohol</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>In a car while stopped for a few minutes in traffic</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Total Score:** \_\_\_\_\_



**Please provide us the names and addresses of all your doctors and health care providers.**

**Family Dentist**

Providers Name: \_\_\_\_\_

Street Name/City/State: \_\_\_\_\_

Orthodontist

Oral Surgeon

Endodontist

Providers Name: \_\_\_\_\_

Street Name/City/State: \_\_\_\_\_

**Family Physician**

Providers Name: \_\_\_\_\_

Street Name/City/State: \_\_\_\_\_

**Specialty Providers**

Specialty: \_\_\_\_\_

Providers Name: \_\_\_\_\_

Street Name/City/State: \_\_\_\_\_

Specialty: \_\_\_\_\_

Providers Name: \_\_\_\_\_

Street Name/City/State: \_\_\_\_\_

Specialty: \_\_\_\_\_

Providers Name: \_\_\_\_\_

Street Name/City/State: \_\_\_\_\_

By signing below, I am giving permission to communicate with the above-named health care providers regarding my treatment.

Patient/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Patient Name: \_\_\_\_\_





I agree to be evaluated and treated at the Head pain Institute, (herein after referred to as The Practice) by a Practice Provider as deemed medically appropriate. I acknowledge that no procedure will be performed without having been provided appropriate information regarding treatment and possible side effects or consequences. Signing this document implies informed consent on the part of the patient. In this arena, the Practice is released from harm. Although the physician and staff will make efforts to obtain my appropriate medical history and information, the Practice shall not be held responsible for issues of omission or negligence on the part of the patient.

I further acknowledge that the Practice is not functioning as my primary care/family physician, and if there are issues dealing with my primary care or internal medicine, they may be referred to my primary care physician by the Practice. There may also be instances where the Physician of the Practice will refer me to additional specialty care and evaluation as needed.

As for my responsibility to the Practice, I agree to attend appointments and therapies as scheduled. Multiple missed appointments, or inappropriate behavior may result in termination of services and referral to their physicians. Failure to cancel or no show for appointments will be subject to a charge for that visit.

During your therapy, it may become necessary to discuss surgical treatment options if painful or restrictive joint function continues. This may include arthroscopic or open TMJ surgery and/or possible jaw repositioning surgery. A Practice Provider will, if necessary, discuss these options thoroughly. Following initial appliance therapy, there may be decisions to make by the patient and doctor concerning stabilizing or correcting the bite at the natural jaw position, determined by your muscles, if necessary. As joints and muscles relax and heal, there will be changes in your bite (how your teeth come together). Once, it is felt that you have reached your optimum level of improvement, adjusting your bite to your new jaw position may be recommended.

As part of your care, you may receive injections of one kind or another. Usually, these are trigger point injections into the motor point of various painful muscles. On occasion, a joint injection will be done. This consent for treatment acknowledges that there can be side effects from any injection. Side effects can include: allergic reactions, localized pain at the injection site or pain along the referral pattern of the nerve or muscle injected. On rare occasions more serious adverse events have been known to occur: fever, infection, muscle and bone atrophy, rash anaphylaxis, pneumothorax, breathing difficulty, sudden changes in blood pressure, convulsions, death.

If a procedure is going to be done, a further discussion will ensue, but you are encouraged to ask questions. We wish to empower you to seek a higher level of health by getting involved. Help us to understand you. Headache, TMJ disorders and sleep apnea are chronic conditions that are managed, not cured, we are not able to guarantee that all patient's condition will improve. Upon rare occasion, condition and symptoms may worsen.

No intra-oral exam will be performed. We will not be examining your teeth or oral cavity, even though we will be looking in your mouth for other issues. Additionally, we will not be taking x-rays of your teeth. It is your responsibility to have a general dentist examine and maintain your oral health. If you do not have a general dentist, we may be able to recommend one.

Imaging (CT or MRI) may be required to have imaging of the head and neck performed for diagnostic and treatment purposes. Ultrasound and ICAT units are available on premises or a referral to an imaging center will be made.

A Practice Provider may at times refer patients to Lab Express for lab work or to AZPMR for evaluation & treatment: both facilities are owned and operated by family members of one of the Practice Providers. Practice Providers do not have ownership, any financial interests nor does they receive any monetary compensation from either of the above entities.

At random times at the doctor's discretion our patients may be asked to provide a specimen for screening. This is intended to understand what chemical factors are contributing to your symptoms. An inquiry to the State Pharmacy Board may also be performed when indicated.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Financial Policy

### **General**

Please be informed that your Insurance Company may not pay for all treatment. We cannot guarantee what services or items will be covered by your insurance. If your Insurance Company does not pay for the services, or items provided, you will be responsible for payment in full. Some services may not be covered by your plan or may not be considered medically necessary. It is your responsibility to check your in-network and out-of-network insurance benefits which can vary widely among insurance plans. If you have not met your deductible, it may be collected at the time of service. If you wish to self-pay for services, please discuss this option with a Head Pain Institute representative.

If the Head Pain Institute® (AZ TMJ, PLLC) is out-of-network with your Insurance Company, you will be responsible to bring us all correspondence from the Insurance Company and sign over any insurance checks sent directly to you or make payment directly to the Head Pain Institute.

### **Non-Insurance Patients**

All payments are to be made at the time of service. The Head Pain Institute accepts cash, check, and credit cards. We also offer the option of financing your treatment. If you wish to bill an insurance company any time during or after treatment for reimbursement, we can provide you with the necessary forms upon request. If you have Medicare, they will not allow you to submit a claim for reimbursement.

### **All Patients**

Appointment times are valuable, and many patients have to wait several weeks to get in. That is why it is important for you to make sure you are at your scheduled appointment. A minimum \$100.00 fee will be charged for missed appointments without 24-hour advance notice.

A \$35.00 fee will be charged for any checks returned for insufficient funds. Any amounts that are 90-days past due may go to collections and you agree to be responsible for legal fees (court, attorney, process server, etc.), collection agency fees, interest charges (2% per month) and any other expenses incurred in the collection of your debt.

If an appliance is not accepted and received by the patient for any reason, the patient will be responsible to pay a \$500.00 fabrication fee for each appliance.

If treatment is rendered on a minor child, the parent or guardian who accompanies the child to the appointment is financially responsible for the amount due.

I understand that all fees paid are for services-rendered-fees are not refundable and are not based on the result of treatment. By signing below, you understand and agree to the terms of this Financial Policy:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Notice of Privacy Practices/HIPAA Acknowledgement

The Health Insurance Portability and Accountability Act of 1996 (HIPAA), established a Privacy Rule to help ensure that personal health care information is protected for privacy. The Privacy Rule was also created in order to provide a standard for certain health care providers to obtain their patients consent for uses and disclosures of health information about the patient to carry out treatment, payment, or health care operations.

As our patient, we want you to know that we respect the privacy of your personal medical records and will do all we can to secure and protect that privacy. We strive to always take reasonable precautions to protect your privacy. When it is appropriate or necessary, we provide the minimum necessary information only to those we feel are in need of your health care information regarding treatment, payment or health care operations, in order to provide health care that is in your best interest.

We fully support your access to your personal medical records. We may have indirect treatment relationships with you (such as laboratories that only interact with the physician and not patients) and may have to disclose personal health information for purposes of treatment, payment or health care operations. These entities are most often not required to obtain patient consent.

You may refuse to consent to the use or disclosure of your personal health information, but this must be done in writing. Under this law, we have the right to refuse to treat you should you choose to refuse to disclose your Personal Health Information. If you choose to give consent in this document, at some future time you may request to refuse all or part of your Personal Health Information. You may not revoke actions that have already been taken which relied on this or a previously signed consent.

Be sure to review the Notice of Privacy Practices for important information about your rights under HIPAA.

By signing below, you acknowledge that the Notice of privacy practice was made available for your review if you request it, you had the opportunity to request a copy for yourself and may view the document on our website.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## Insurance Benefits

The Head Pain Institute will contact your insurance company to confirm coverage before treatment. Head Pain Institute will provide you pricing based upon the information we receive from your insurance company.

Rarely, but at times, we receive information from insurance representatives that is not accurate. Unfortunately, the issue usually becomes evident only after the claim has been processed through the insurance company.

While the Head Pain Institute will make every effort to obtain accurate information from insurance carriers, we cannot be responsible for inaccurate information we receive.

We encourage you to understand your insurance benefits. A knowledgeable patient is the best defense to ensure charges are accurate. The explanation of benefits (EOB) issued by insurance carriers after a visit is a good reference to understand coverage and charges.

At the Head Pain Institute, we remain available to explain our treatment, charges, and, to the best of our ability, your insurance coverage. At times, you may need to contact your insurance company for further explanation or appeal a decision.

I understand the pricing provided by the Head Pain Institute is based upon information provided by my insurance carrier. I will not hold the Head Pain Institute responsible for any errors by the insurance company when quoting coverage.

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Signature (Parent or Guardian if a minor)

---

Date



9481 E. Ironwood Square Drive, Scottsdale, AZ 85258  
Phone: (480) 945.3629 Fax (480) 664.8972

Patient Full Name (Print): \_\_\_\_\_

### Advance Beneficiary Notice of Noncoverage (ABN)

**NOTE:** If your insurance doesn't pay for the services or items listed below, you may have to pay. Our insurance will not guarantee payment. Some services may not be covered by your plan or may be considered medically necessary. The insurance company on their own determines what is medically necessary without examining or interviewing the patients and frequently this decision is made by a non-physician. Insurance companies are finding more clever ways of denying claims. We expect your insurance may not pay for the services or items listed below.

Services or Items:	Reason your insurance company may not pay:	Estimated Cost
<ul style="list-style-type: none"> <li>• Exams or treatment for Temporomandibular disease</li> <li>• Injections</li> <li>• Splints (1 or 2) CPT's 21085, S8262, E0486</li> <li>• Radiology Services</li> <li>• Botox Injections</li> <li>• PRP Injections</li> <li>• Supartz Injections</li> <li>• Splints (1 or 2) Remake</li> </ul>	They may not feel your treatment is medically necessary and you should be able to manage on your own, or their policies are such that they will only cover surgery	\$400-\$5,700

**What you need to do now:**

- Read this notice, so you can make an informed decision about your care.
- Ask us any questions that you may feel after you finish reading.
- Choose an option below about whether to receive the services or items listed above.

**OPTION: Check only one box and initial. We cannot choose a box for you.**

- OPTION 1. I want the services and items listed above. I agree to pay all deductible, co-pays, and known uninsured procedures in advance. I understand that if my insurance doesn't pay, I am responsible for all services not covered or denied, including those deemed not medically necessary. If my insurance does not pay for my procedures within ninety (90) days from the date of service, I will be responsible for the total balance on my account. I understand amounts billed are higher amounts and adjustments are generally made as per my insurance company's fee schedule. Initial \_\_\_\_\_
- OPTION 2. I want the services and items listed above, but do not bill my insurance. I am waiving my rights to bill my insurance carrier(s). You may ask to be paid now as I am responsible for full payment. \_\_\_\_\_ Initial
- OPTION 3. I don't want the services and items listed above. \_\_\_\_\_ Initial

**Additional Information:**

This notice gives our opinion, not an official insurance decision. If you have other questions on this notice or insurance billing, call the number on the back of your insurance card and speak with a customer services representative. You can always petition your insurance's decision, but you are responsible for any payment upfront. If payment is awarded, we will refund any amounts due.

Signing below means that you have received and understand this notice. You also received a copy.

<b>Signature:</b> _____	<b>Date:</b> _____
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# New Patient Health Assessment

PATIENT NAME: \_\_\_\_\_

AGE: \_\_\_\_\_

DATE: \_\_\_\_\_

What are your three chief complaints?

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Circle any symptoms that you are experiencing or have experienced that we need to be aware of for your visit today.

<p style="text-align: center;"><u>Cardiology</u></p> <p>Palpitations    Heart Rate    Leg Pain    Chest pain</p> <p style="padding-left: 40px;">Cold Extremities</p> <p style="text-align: center;"><u>Dermatology</u></p> <p>Dry or Sensitive Skin                      Hives                      Rash</p> <p style="text-align: center;"><u>Ears/Nose/Throat</u></p> <p>Mouth Sores                                      Difficulty Swallowing</p> <p>Difficulty Chewing                                      Wear Dentures</p> <p>Tongue Burning                      Mouth Burning                      Tooth Pain</p> <p>Sinus Pain                      Snoring                      Change in Voice</p> <p>Ear Pain                      Hearing Loss                      Ringing in Ears</p> <p style="padding-left: 40px;">Sore Throat</p> <p style="text-align: center;"><u>Musculoskeletal</u></p> <p>Neck pain    Neck Lump/Swelling                      Jaw Pain</p> <p>Muscle Cramps                      Neck Stiffness                      Restless Legs</p> <p>Joint Pain    Joint Swelling</p> <p style="text-align: center;"><u>Respiratory</u></p> <p>Gasping for Air While Sleeping                                      Cough</p> <p>Stop Breathing While Sleeping                                      Chest Pain</p> <p>Shortness of Breath    Wheezing</p>	<p style="text-align: center;"><u>Constitutional</u></p> <p>Fatigue    Fever    Weight Gain    Weight Loss</p> <p style="text-align: center;"><u>Endocrinology</u></p> <p>Hot Flashes                      Hair Symptoms                      Cold Tolerance</p> <p>Excessive Sweat    Excessive Thirst    Excessive Urination</p> <p>Fatigue                      Heat Tolerance                      Sleep Disturbance</p> <p style="text-align: center;"><u>Gastroenterology</u></p> <p>Appetite Normal    Excessive Gas</p> <p>Abdominal Pain                      Blood in Stool                      Vomiting</p> <p>Constipation Diarrhea    Difficulty Swallowing</p> <p>Heartburn    Nausea</p> <p style="text-align: center;"><u>Neurology</u></p> <p>Facial Pain                      Dizziness                      Fainting (Syncope)</p> <p>Headache    Sensory Disturbances</p> <p>Decreased Concentration Ability    Vertigo</p> <p style="text-align: center;"><u>Psychology</u></p> <p>Energy Level Change    Receiving Counseling</p> <p>Eating Disorder    High Stress</p> <p>Serious Depression    Sleep Disturbances</p>
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